

# RED LAKE WATERSHED DISTRICT

January 9, 2020

Agenda

9:00 a.m.

9:00 a.m.	Call to Order	Action
	Review and approve agenda	Action
	Requests to appear	Information
	December 30, 2019 Minutes	Action
	Financial Report dated January 8, 2020	Action
	Manager Appointment	Information
	Election of Board of Officers	Action
	President	
	Vice President	
	Secretary	
	Treasurer	
	Advisory Committees	Action
	Committees for 2020 (committee list in packet)	Action
	Schedule Board Meetings	Action
	Designate Depositories	Action
	Pine Lake, RLWD Project No. 26-Project Work Team Meeting	Information
	Thief River 1W1P, RLWD Project No. 149A	Information
	Improvement to Polk County Ditch 39, RLWD Project No. 179	Information
	RRWMB-USGS Stream Gage Cost Share	Info./Action
	MN Viewers Association Dues	Action
	District Engineer Senior Position	Information
	Administrators Update	Information
	Legal Counsel Update	Information
	Managers' updates	Information
	Adjourn	Action

## UPCOMING MEETINGS

January 14, 2020	RRWMB Meeting, 9:30 a.m.,
January 14-16, 2020	37 <sup>th</sup> Annual Red River Basin Land & Water International Summit Conference-Fargo
January 23, 2020	RLWD Board Meeting, 9:00 a.m.
January 27, 2020	2 <sup>nd</sup> Annual Red River Basin Drainage Conference
February 13, 2020	RLWD Board Meeting, 9:00 a.m.
February 27, 2020	RLWD Board Meeting, 9:00 a.m.

RED LAKE WATERSHED DISTRICT  
Board of Manager's Minutes  
December 30, 2019

**DRAFT**

Vice President Gene Tiedemann called the meeting to order at 9:25 a.m. at the Red Lake Watershed District Office, Thief River Falls, MN.

Present were: Managers Gene Tiedemann, Les Torgerson, Terry Sorenson, Allan Page, and Brian Dwight. Absent: Dale M. Nelson and LeRoy Ose. Staff Present: Myron Jesme Tammy Audette, Arlene Novak, Nick Olson and Legal Counsel Delray Sparby.

The Board reviewed the agenda. A motion was made by Sorenson, seconded by Page, and passed by unanimous vote that the Board approve the agenda. Motion carried.

The Board reviewed the December 12, 2019 minutes. Motion by Page, seconded by Sorenson, to approve the December 12, 2019 Board meeting minutes. Motion carried.

The Board reviewed the December 17, 2019 minutes. Motion by Page, seconded by Sorenson, to approve the December 17, 2019 Board meeting minutes. Motion carried.

The Board reviewed the Financial Report dated December 27, 2019. Motion by Torgerson, seconded by Page, to approve the Financial Report dated December 27, 2019, as presented. Motion carried.

The Board reviewed the Investment Summary as of December 27, 2019.

Staff member Arlene Novak reviewed the total taxes collected and submitted to the Red River Watershed Management Board (RRWMB) in 2019.

Staff member Arlene Novak reviewed the General Fund Budget as of December 27, 2019. Novak stated that she estimated year end staff salaries, payroll taxes and employee benefits. Any outstanding bills prior to year-end will be paid and are yet to be reflected in the balances.

Discussion was held on updating the Board Room technology. Administrator Jesme discussed the technology that the Wild Rice Watershed District (WRWD) has installed. Jesme stated that District staff will work with Budget Electronics to obtain a quote.

Staff member Arlene Novak reviewed the proposed Capital Project Fund Transfers as of December 27, 2019. With viable project conversation continuing on the Pine Lake Project, staff thought it may be wise to carry the negative balance into 2020 in regard to the Pine Lake Project. After discussion by the Board, motion by Dwight, seconded by Sorenson, to approve the Capital Project Fund Transfers as of December 27, 2019, and make a special note to carry over the negative balance of Pine Lake Project, RLWD Project No. 26 per staff recommendation, with adjustments to be made following final payroll and payments of the year, and year end interest allocation. Motion carried.

Engineer Nate Dalager, HDR Engineering, Inc., stated that the U.S. Army Corps of Engineers (Corps) has presented their 10-day review comment period for the Thief River Falls Westside FDR Project, RLWD Project No. 178. After the comment period is complete and pending any comments received, the Corps will go through the approval process, called a Letter of Permission. Dalager stated that he is anticipating presentation of the Plans and Specifications at the February 13, 2020 Board meeting, followed by the Advertisement for Bids process. Dalager noted that the timeline works for the Minnesota Department of Transportation. Dalager stated that as part of the Corps' permit, the District will not be allowed to fill in the ditch by the outlet at the intersection of Highway 32 and Pennington County Road 7, therefore the two channels will meet at that intersection.

Engineer Tony Nordby, Houston Engineering, Inc. discussed a conference call he participated in, along with Administrator Jesme and members of the Technical Evaluation Panel (TEP), for the proposed Black River Impoundment, RLWD Project No. 176. Nordby discussed possible mitigation requirements per the Wetland Conservation Act rules as it relates to the coulees and lateral ditches for the proposed project. The TEP requested additional information from Houston Engineering wetland specialists. Nordby stated that Houston Engineering staff hope to have that information submitted late next week. Jesme and Nordby discussed permitting requirements of the Corps, with the NRCS reviewing one ag wetland site.

Discussion was held on the draft Thief River 1W1P, RLWD Project No. 149A, which included the revisions made after the 60-day comment period. Administrator Jesme stated that each individual LGU Board will need to approve the submittal of the draft plan to BWSR. Motion by Dwight, seconded by Torgerson, to approve the submittal of the draft Thief River 1W1P Plan to BWSR. Motion carried.

The District was informed that a Conservation Partners Legacy (CPL) Grant in the amount of \$168,420 was received for the Burnham Creek Wildlife Habitat Structure Repair, RLWD Project No. 43A, which is adjacent to the BR 6 structure. Administrator Jesme stated, that a requirement of the grant is to give an opportunity to the Conservation Corps to see if there is any work, they may be able to complete. Jesme will work with staff from the MnDNR and HDR Engineering, Inc., to review the Work Plan for submittal to CPL

Staff member Nick Olson discussed the potential installation of a berm near the inlet of the Brandt Impoundment, RLWD Project No. 60D. Olson stated that landowner Ron Salentine is concerned with water backing up and diverting south thus flowing around the outside of the dike and breaking out across his field. Olson has completed a survey of the existing berm that is approximately 725 feet long. Olson also recommended building an additional 200 feet of berm to the east at an elevation of 2 feet above natural ground which would tie into the existing ground. It was the recommendation of the Board, to authorize Olson to develop a quote form to submit to contractors for clearing and grubbing 725 feet from toe to toe as well as constructing an additional 200 feet of berm and including the installation of culverts. Olson stated that the July 25, 2019 Board meeting minutes indicate an emergency spillway elevation of 917.5 feet, noting that the elevation should be 917.0. Motion by Page, seconded by Sorenson, to authorize

the correction of the July 25, 2019 Board meeting minutes to reflect the change of elevation from 917.5 to correct elevation of 917.0, 1988 datum. Motion carried.

The Board reviewed Pay Estimate No. 1 in the amount of \$45,600 to Davidson Construction, Inc., for the Agassiz National Wildlife Refuge Wetland Habitat Quality and Management Enhancement Project, RLWD Project No. 180. Administrator Jesme stated that the Contractor purchased the culvert but was unable to install the culvert due to the wet fall. Jesme noted that the District requested proof of payment by the Contractor to the supplier. Motion by Sorenson, seconded by Torgerson, to approve Pay Estimate No. 1 in the amount of \$45,600 to Davidson Construction, Inc., for the Agassiz National Wildlife Refuge Wetland Habitat Quality and Management Enhancement Project, RLWD Project No. 180 upon proper receipt of payment. Motion carried.

The Board reviewed correspondence from Polk County regarding excess revenue from bonds that had matured for Polk County Ditch 63 Improvement, RLWD Project No. 134 in the amount of \$14,851.61 and Polk County Ditch 33 Improvement, RLWD Project No. 135 in the amount of \$2,797.82. Administrator Jesme stated that the Polk County Commissioners motioned to give the funds back to the District and that funds should be put towards the maintenance of each respective system.

The Board reviewed the permits for approval. Motion by Torgerson, seconded by Dwight, to approve the following permits with conditions stated on the permit: No. 19212, Steven Dahlin, Keystone Township, Polk County; No. 19213, Roger Hagen, Sullivan Township, Polk County; and No. 19214, Grove Park/Tilden Township, Grove Park Township, Polk County. Motion carried.

Staff member Tammy Audette reviewed the quotes received from Marco, Loffler and Liberty Business Systems for replacement of the District office copier/printer. Motion by Dwight, seconded by Page, to authorize the purchase of a Canon C5550 from Marco in the amount of \$6,895.00. Motion carried. Motion by Page, seconded by Torgerson, to authorize the purchase of the Cannon copier from Marco out of the 2019 District budget. Motion carried.

Manager Dwight discussed the Pine Lake Project, RLWD Project No. 26 and conversations he has had with several agency personnel. Discussion was held on the replacement of the outlet structure which would allow for better winter drawdown to hold additional spring floodwaters, as well as incorporating fish passage, and would also help with less ice damage to the shore bank due to a lower water level. MnDNR Fisheries has indicated that by lowering the water in the fall thus minimizing the area to aerate is better for fisheries as it takes the water out of the vegetated areas. Administrator Jesme stated that CPL grants could be applied for as there would be Natural Resource Enhancement (NRE) benefits on the project, plus Flood Damage Reduction funding. Manager Torgerson inquired on the possibility of diverting water around the lake in an emergency. Engineer Nate Dalager stated that they have not looked at that possibility.

Red Lake Watershed District

December 30, 2019

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Manager Torgerson questioned where the District is at with the Judicial Ditch 5/Four-Legged Lake, RLWD Project No. 102. Legal Counsel Sparby indicated that the District has filed the Order, with the appeal period running until January 10, 2020.

Manager Dwight stated that he was reappointed for a 3-year term to represent Beltrami County. At the request of Beltrami County Commissioner Tim Sumner, Dwight and Zach Gutknech, Beltrami SWCD will meet with the Beltrami County Commissioners on January 7, 2020 regarding the Thief River 1W1P, RLWD Project No. 149A.

No applications have been received to date for the Senior District Engineer position.

Manager Page discussed the amount of funding spent on FDR projects and the returns to the District.

Motion by Torgerson, seconded by Sorenson, to adjourn the meeting. Motion carried.

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Terry Sorenson, Secretary

**RED LAKE WATERSHED DISTRICT**  
**Financial Report for January 8, 2020**

<b>Ck#</b>	<b>Check Issued to:</b>	<b>Description</b>	<b>Amount</b>
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	4,758.31
online	MN Department of Revenue	Withholding taxes	927.92
online	Public Employees Retirement Assn.	PERA contributions	2,804.71
online	EFTPS	Withholding for FICA, Medicare, and Federal taxes	470.76
online	MN Department of Revenue	Withholding taxes	71.84
37962	Houston Engineering, Inc.	2019 Website hosting	1,200.00
37963	Red River Watershed Mgmt Board	Additional 2nd half taxes collected	1,001.11
37964	Marco	Canon Advance IR-C550I III Color copier	6,895.00
37965	Arlene Novak	Reimburse for wellness program	40.00
37966	Purchase Power	Postage for postage meter	301.50
37967	TD Ameritrade Trust Company	Deferred Compensation	461.75
37968	Gene Tiedemann	Mileage and reimburse for hotel for MAWD meeting	715.87
37969	Pennington SWCD	PTMapp grant reimbursement	752.06
37970	Ameripride	Office rug rental for 2 months	84.90
37971	Tammy Audette	Office cleaning in December	280.00
37972	Jason Bruggeman	Detail 6 vehicles	600.00
37973	City of Thief River Falls	Electricity, water, sewer, etc.	790.50
37974	Delta Dental of Minnesota	Dental insurance premium	437.45
37975	Farmers Union Oil	Gas for vehicles	332.93
37976	Houston Engineering, Inc.	**See below for explanation	15,182.50
37977	Hugo's #7	Meeting supplies	41.18
37978	Les's Sanitation	Garbage pickup	34.70
37979	Marco Technologies, LLC	Monthly managed IT services expense	1,441.43
37980	Minnesota Energy Resources	Heating expense	78.40
37981	Northwest Beverage	H2O for office	29.75
37982	Olson Construction	Snow plow parking lot in December	480.00
37983	Pitney Bowes Global Financial	Quarterly rental of postage meter	84.00
37984	Quill LLC	Copy paper, colored paper, printer paper, ribbons, pens, 1099 forms	334.19
37985	Sjoberg's Cable TV	Internet expense	106.95
37986	Thief River Falls Times	Ad for District engineer position and Christmas ad	411.50
37987	JOBSHQ	Ads for District Engineer	3,313.50
direct	Brian Dwight	Mileage and per diem meals	643.94
direct	Allan Page	Mileage	287.68
direct	Terry Sorenson	Mileage and meals	345.44
online	Cardmember Services	* See below for explanation	2,204.45

**Payroll**

Check #11846-11857	16,181.50
<b>Total Checks</b>	<b>\$ 64,127.72</b>

**\* Cardmember Services**

AT&T-cell phone expense	319.87
Stems & Such-Flowers V. Johnson funeral	85.50
Arrowwood-Lodging MAWD-LeRoy	344.67
Arrowwood-Lodging MAWD-Brian	222.66
Arrowwood-Lodging MAWD-Terry	222.66
Arrowwood-Lodging MAWD-Allan	222.66
Arrowwood Resort-Lodging MAWD-Myron	445.32
Arrowwood Resort-Lodging MAWD-Corey	111.33
Arrowwood Resort-Lodging MAWD-Christina	<u>229.78</u>
<b>Total</b>	<b>2,204.45</b>

**\*\* Houston Engineering Inc.**

Proj. 149AA PTMapp grant	1,611.00
Proj. 178 Black River Impoundment	<u>13,571.50</u>
<b>Total</b>	<b>15,182.50</b>

**Banking****Northern State Bank**

Balance as of December 27, 2019	\$ 246,911.22
Total Checks Written	(64,127.72)
Receipt #989676 State of Minnesota-Reimburse for Agassiz Wetland Grant request	1,177.08
Receipt #989677 State of Minnesota-Reimburse for Agassiz Pool Silt Removal Grant request	1,243.46
Receipt #989684 Northern State Bank-Monthly interest	616.29
Receipt #989688 Unity Bank-Monthly interest on CDARS CDs	3,102.91
Balance as of January 8, 2020	<u>\$ 188,923.24</u>

**Border State Bank**

Balance as of December 27, 2019	\$ 18,294.38
Receipt #989685 Border State Bank-Monthly interest	8.53
Balance as of December 31, 2019	<u>\$ 18,302.91</u>

**American Federal Bank-Fosston**

Balance as of December 27, 2019	\$ 2,419,105.33
Receipt #989678 Pennington County-PILT	\$ 2,002.23
Receipt #989679 Beltrami County-2019 Riparian aid (Ditch 9, Proj. 39)	38.00
Receipt #989680 Polk County-Bond surplus for Proj. 134 and 135	17,649.43
Receipt #989681 Marshall County-second half of 2019 Riparian aid	1,276.50
Receipt #989682 Paul J. or Dell Hoff-Annual rent-Louisville-Parnell	5,923.50
Receipt #989683 Edward Jones-Interest of matured CD	5,484.93
Receipt #989686 American State Bank-monthly interest	3,555.76
Receipt #989689 Loren and Marjean Sanderson-Reimburse for health and dental insurances	761.45
Receipt #989690 Clearwater County-2nd half of 2019 riparian aid	4,837.50
Receipt #989691 Clearwater County-Delinquent RE taxes and special assessments	4,639.72
Receipt #989692 Polk County-2nd half of riparian aid	4,028.00
Balance as of January 8, 2020	<u>\$ 2,469,302.35</u>

**Bremer Bank**

Balance as of December 27, 2019	\$ 2,312,948.68
Receipt #989687 Bremer Bank-Monthly interest	\$ 3,381.98
Balance as of December 31, 2019	<u>\$ 2,316,330.66</u>

# RLWD Advisory Committee

John A. Nelson, Walker Brook Area  
Lloyd Wiseth, Thief River Area  
Steve Holte, Thief River Area  
Emmitt Weidenborner, Upper Red Lake Area  
John Ungerecht, Upper Red Lake Area  
Dan Schmitz, Black River Area  
John Gunvalson, Clearwater River Area  
Roger Love, Grand Marais Area  
Dave Rodahl, Thief River Area  
Shane Bowe, Red Lake Band of Chippewa Indians  
Loiell Dyrud, Thief River Area  
Curt Beyer, Black River Area  
Greg Dryrdal, Black River Area  
Wayne Larson, Moose River Area  
Elroy Aune, Moose River Area  
Mary Ann Simmons, Burnham Creek Area  
Steve Linder, Clearwater River Area  
Gary Mathis, Lost River Area  
Jeep Mattson, Grand Marais/Red Area  
Trent Stanley, Thief River Area  
Jim Sparby, Thief River Area  
Dave Dalager, Pine Lake Area  
Wayne Skoe, Upper Red Lake Area  
Jake Martell, Hill River Area  
Larry Peterson, Gully Sportsman's Club  
Jim Counter, Pennington County Sportsman's Club  
Mark Larson, Upper Clearwater River Area

## Red Lake SWCD

Tanya Hanson

## West Polk SWCD

Nicole Bernd

## Pennington SWCD

Bryan Malone

Greg Hilgeman

## Marshall SWCD

## Beltrami SWCD

Zach Gutnecht

## East Polk SWCD

Rachel Klein

## Clearwater SWCD



# Advisory Committee Members

## Black River Area

\*Dan Schmitz, RLF  
Curt Beyer, RLF  
Greg Dyrdal, TRF

## Moose River Area

Wayne Larson, Middle River  
Elroy Aune, Gatzke

## Burnham Creek Area

Mary Ann Simmons

## Clearwater River Area

Steve Linder, Oklee  
\*John Gunvalson, Gonvick  
Mark Larson

## Lost River Area

Gary Mathis, Gonvick

## Grand Marais/Red Area

Jeep Mattson, EGF

## Poplar River Area

## Clearwater Lake Area

## Thief River Area

\*Dave Rodahl, TRF  
Trent Stanley  
\*Steve Holte  
Jim Sparby

## Walker Brook Area

\*John A. Nelson, Clearbrook

## Pine Lake Area

Dave Dalager

## Red Lake River Area

## Upper Red Lake Area

\*Emmitt Weidenborner, Kelliher  
\*John Ungerecht, Northome  
Wayne Skoe

## Hill River Area

Jake Martell, Oklee

\*Overall Advisory Committee Members

## 2019 Board Committees

### Red River Watershed Management Board (RRWMB)

LeRoy Ose-Alternate (2018 1<sup>st</sup> year of a 3-year term)  
Les Torgerson-Alternate  
Dale Nelson (10/10/19)

### Minnesota Association of Watershed Districts

LeRoy Ose-Delegate  
Gene Tiedemann-Delegate  
Allan Page-Alternate

### Budget and Salary Committee

Terry Sorenson  
Gene Tiedemann  
Brian Dwight

### Grand Marais Creek Joint Powers Board

Dale M. Nelson  
Gene Tiedemann  
Allan Page  
Terry Sorenson-Alternate

### Judicial Ditch 72 Joint Ditch Board

Terry Sorenson  
Les Torgerson

### Pine Lake Area Project Work Team

Les Torgerson  
Terry Sorenson  
Brian Dwight

### Four-Legged Lake Project Work Team

Les Torgerson  
Terry Sorenson  
Brian Dwight-Alternate

### Black River Impoundment Project Work Team

Dale M. Nelson  
Allan Page  
Gene Tiedemann-alternate

### 20% Flood Reduction Committee

Dale M. Nelson  
LeRoy Ose  
Les Torgerson

### Red Lake River One Watershed One Plan (1W1P)

Gene Tiedemann-Policy Committee  
Dale Nelson-Alternate  
Dale Nelson-Advisory Committee  
Allan Page-Advisory Committee

Thief River One Watershed One Plan (1W1P)

LeRoy Ose-Policy Committee  
Dale M. Nelson-Alternate  
Dale M. Nelson-Advisory Committee  
Brian Dwight-Advisory Committee

Blackduck Lake Structure Joint Powers Board

Brian Dwight  
Les Torgerson

Permit Rules and Regulations (10/24/19)

Brian Dwight  
Allan Page  
Gene Tiedemann

Red Lake Watershed District  
as of January 8, 2020

<u>Name of Institution</u>	<u>Purchase/ Current Value</u>	<u>Int. Rate</u>	<u>Mat. Date</u>	<u>*Maturity Amount</u>
10010 Northern State Bank (checking)	\$ 188,923.24	0.70%		\$ 188,923.24
10020 Border State Bank (Investor savings) Thief River Falls	\$ 18,302.91	0.55%		\$ 18,302.91
10030 American Federal Bank Fosston	\$ 2,469,302.35	1.74%		\$ 2,469,302.35
10040 Bremer Bank Detroit Lakes	\$ 2,316,330.66	1.70%		\$ 2,316,330.66
10720 Amalgamated Bank, New York, NY (int.pd monthly via check)	\$ 246,000.00	2.25%	4/30/2020	\$ 246,000.00
10720 First National Bank of Omaha (int.pd monthly via check)	\$ 246,000.00	2.25%	4/30/2020	\$ 246,000.00
10720 First United Bank, Dimmitt, TX (int.pd monthly via check)	\$ 246,000.00	2.25%	4/30/2020	\$ 246,000.00
10720 TowneBank, Portsmouth, VA (int.pd monthly via check)	\$ 246,000.00	2.25%	4/30/2020	\$ 246,000.00
10720 TriState Capital Bank, Pittsburgh, PA (int.pd monthly via check)	\$ 216,000.00	2.25%	4/30/2020	\$ 216,000.00
10380 Edward Jones (Bank Baroda NY)	\$ 200,000.00	1.75%	7/31/2019	\$ 201,750.00
10260 CDARS-The Park Nat'l Bank, Newark,OH (int.pd quarterly via check)	\$ 200,000.00	2.25%	9/5/2020	\$ 200,000.00
10710 CDARS-Poppy Bank & Park Nat'l Bank (int.pd monthly via check)	\$ 200,000.00	2.50%	10/1/2020	\$ 200,000.00
10880 Ultima Bank-Fosston (int. compounded sem-annually)	<u>\$ 600,000.00</u>	2.00%	10/22/2020	<u>\$ 612,000.00</u>
	<u>\$ 7,392,859.16</u>			<u>\$ 7,406,609.16</u>

\*\* \$2.3 million designated for Ditch 16



Date: January 6, 2020  
To: Member Watershed Districts  
From: Robert Sip, Executive Director  
Subject: Cost share payments due for USGS Stream Gages

Enclosed please find documentation regarding the cost share payments due for USGS stream gages. The cost share time period is for the operation of gages from October 1, 2019 through September 30, 2020 (FY20).

The RRWMB has paid USGS both the RRWMB match as well as the share for each member district. The RRWMB is now requesting each district to remit their respective amounts as per the enclosed memo for 2019-2020.

Please remit payment to the RRWMB at 11 5<sup>th</sup> Ave E Ste B, Ada, MN 56510. Should you have any questions, please contact me at the number listed below. Thank you.

11 5<sup>th</sup> Ave E Ste B Ada, MN 56510  
www.rrwmb.org • PH: (218) 784-9500 • FAX: (218) 784-9502





# Red River Watershed Management Board

**DATE:** January 6, 2020  
**TO:** Watershed Administrators  
**FROM:** Robert Sip, RRWMB Executive Director  
**SUBJECT:** Cost-Share Payments Due for USGS Stream Gages

The individual cost-share responsibilities for the last two years and for this year's contract are listed below.

The cost-share time period for which watershed district payment is now due is for operation of gages from October 1, 2019 through September 30, 2020 (Fiscal Year 2020).

	<u>2017-2018 (FY18)</u>	<u>2018-2019 (FY19)</u>	<u>(AMOUNT DUE) 2019-2020(FY20)</u>
<b><u>Red Lake</u></b>			
Lost River at Oklee	4,425.00	4,500.00	4,500.00
Thief River near Thief River Falls	4,425.00	4,500.00	4,500.00
Red Lake River at Fisher	<u>2,352.50</u>	<u>2,352.50</u>	<u>2,352.50</u>
	\$11,202.50	\$11,352.50	\$11,352.50
<b><u>Wild Rice</u></b>			
Marsh River near Shelly	\$3,475.00	3,500.00	3,500.00
Wild Rice River at Hendrum	3,845.50	3,900.00	3,908.00
South Branch Wild Rice River near Felton	4,425.00	4,500.00	4,500.00
Wild Rice River at Twin Valley	<u>680.50</u>	<u>726.50</u>	<u>726.50</u>
	\$12,426.00	\$12,634.50	\$12,634.50
<b><u>Middle River-Snake River</u></b>			
Middle River at Argyle	\$4,425.00	4,500.00	4,500.00
Snake River above Warren	<u>4,425.00</u>	<u>4,500.00</u>	<u>4,500.00</u>
	\$8,850.00	\$9,000.00	\$9,000.00
<b><u>Two Rivers</u></b>			
So. Branch Two Rivers at Lake Bronson	\$2,212.50	\$2,250.00	2,250.00
<b><u>Sand Hill River</u></b>			
Sand Hill River at Climax	\$3,083.50	\$0.00	0.00
<b><u>Roseau River</u></b>			
Roseau River at Ross	\$4,425.00	\$4,500.00	4,500.00
Roseau River near Caribou	0.00	0.00	0.00
Sprague Creek near Sprague	4,425.00	4,500.00	4,500.00
Roseau River near Malung	<u>2,223.00</u>	<u>2,373.50</u>	<u>2,373.50</u>
	\$11,073.00	\$11,373.50	\$11,373.50
<b>Watershed District Totals</b>	<b>\$48,847.50</b>	<b>\$46,610.50</b>	<b>\$46,610.50</b>
<b><u>RRWMB</u></b>			
RRWMB (50% match)	\$48,847.50	\$46,610.50	\$46,610.50
Red River at Grand Forks, ND			
Bois de Sioux River near Doran	5,900.00	5,900.00	5,900.00
Red River at Halstad, MN	10,260.00	10,260.00	10,260.00
Red River at Enloe Bridge, ND	4,680.00	4,680.00	4,750.00
Red River at Pembina, ND	0.00	0.00	0.00
Red River at Hickson, ND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>RRWMB Totals</b>	<b>\$69,687.50</b>	<b>\$67,450.50</b>	<b>\$67,520.50</b>
USGS Contract Amount	\$118,535.00	\$114,061.00	\$114,131.00

# MINNESOTA VIEWERS ASSOCIATION

402 VALLEY VIEW DRIVE  
Phone 507-627-1150

REDWOOD FALLS, MINNESOTA 56283  
email viewer@mchsi.com

## NOTICE OF JANUARY SEMINAR

The Minnesota Viewers Association's will be holding it's first seminar of 2020 on **Thursday, January 9, 2020 from 10:00 a.m. to 1:00 p.m. at the Jackpot Junction Hotel and Convention Center, Morton, Minnesota.**

The seminar will be a presentation by Mark Origer from ISG on the drainages system process for new ditches, improvements and repairs. Additional discussion on the analysis, development of, and determination of benefit values for unique or special properties and general viewing issues will follow.

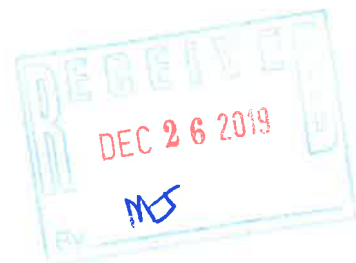
This will be the first Minnesota Viewers Association Seminar of the 5 for those that are looking for accreditation for the 2020 year.

**The registration fee of \$20.00** for the seminar includes morning coffee, rolls and seminar materials. 2020 membership fees are \$25.00 for individual membership, or \$200.00 for Associate membership. For accreditation individuals must be paid members and attend a minimum of 2 seminars annually.

Hope you can attend.

Ron Ringquist  
Secretary/ Treasurer

Board Meeting will be at 9:45 prior to the regular seminar.



## Tammy Audette

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**From:** Lori Landa <llanda@jobshq.com>  
**Sent:** Tuesday, January 7, 2020 3:55 PM  
**To:** Tammy Audette  
**Subject:** Re: Print & online specs

Hi Tammy,

2542 hits so far - wowza! I am going to order a report to see how things are going there too. But bottom line is we need to get that filled. Not making excuses but we have been seeing a 60-75 day response time line. We like to keep track of that because of how tough this job market is - very challenging to say the least. Kind of frustrating. This is GOOD money too!

I will share the report when I receive. Just curious. Lots of people seeing it - need to get them to act on it. 😊 We have a great job description too! I will be in touch. Let me know if questions!



**Lori Landa**

**Recruitment Marketing Consultant**

701-780-1165 | [Lori@jobsHQ.com](mailto:Lori@jobsHQ.com)

888-514-HIRE (4473)

JobsHQ, a Forum Communications Company

Digital | Print | Content | Social | Events



On Tue, Jan 7, 2020 at 3:46 PM Tammy Audette <[tammy.audette@redlakewatershed.org](mailto:tammy.audette@redlakewatershed.org)> wrote:

Hi Lori

Can you tell me how many hits we've had on our position? We have not received one phone call or application. Starting to worry no one likes us 😊

Tammy



**From:** Lori Landa <[llanda@jobshq.com](mailto:llanda@jobshq.com)>  
**Sent:** Friday, December 6, 2019 10:33 AM  
**To:** Tammy Audette <[tammy.audette@redlakewatershed.org](mailto:tammy.audette@redlakewatershed.org)>  
**Subject:** Print & online specs

Hi Tammy,

See the attached & let me know if questions. I did leave the print ad with the same feel but updated with salary, etc. I can make any changes necessary so let me know your thoughts.

The other is the online display that will be delivered in the Twin Cities area on all mobile devices and will link to the JobsHQ posting with all the details so when they click the Learn More, that will direct them. I was thinking of going towards the "Want to Come Home" slogan but if we include this on the area news sites of Fargo/Grand Forks/Bemidji with package 1, I wanted to be sure this could apply to all markets. Again, we can make any changes - no worries there.

The below line ad will also run for 2 solid weeks in the newspapers of Grand Forks, Fargo & Bemidji as well as the full color ad at no additional charge too. I know you had mentioned changing up how they should apply to your email? If so, let me know & I most certainly can do so.

I hope I'm making sense - there is a lot of pieces to the puzzle so call or email me with any questions - I am here to help! I includes both packages so you can decide which you would like to do.

Thanks so much, Tammy - you have a great weekend! I look forward to hearing from you. Take care!

Package #1 \$5463.50 (this package includes all markets for the digital display)

Package #2 - \$4127.50 (this package includes just the Twin Cities for the digital display)

**DISTRICT ENGINEER**  
**\$75,000- \$100,000**  
*Based on Experience*

**Red Lake Watershed District (RLWD)**  
**is seeking applicants for a full-time**  
**position as a District Engineer**

**General Function:** Responsible for engineering of all phases of RLWD work. This position will provide water resources engineering services for the design, construction, and maintenance of all RLWD Projects. Assisting District Administrator in coordination of projects and duties. Provide technical information on studies as well as developing preliminary and final engineering reports, plans and specifications, and permitting. Supervision of engineering staff. Provide technical assistance for the water quality phase of programs. Establish and maintain cooperative working relations with other federal, state and local agencies and with private individuals and organizations.

**Requirements:** Licensed as a Professional Engineer in Minnesota, Education/License Verification. Valid Driver's License. Ability to work with a Board. Comfortable speaking in a public setting and able to explain basic project engineering concepts in a public meeting or hearing format. Must be able to work in all seasonal weather conditions. Ability to lift 75 pounds.

**FULL BENEFITS TO INCLUDE:**

**Health - Dental - Life - AFLAC,  
FSA PLUS MN PERA Retirement**  
(Employee contributes 6.5% and  
is matched by employer at 7.5%)

**Application and a complete job  
description are available at the  
RLWD office at 1000 Pennington Avenue  
South, Thief River Falls, MN 56701 or visit  
our website at [redlakewatershed.org](http://redlakewatershed.org)  
Please submit application, cover letter,  
resume & references to the RLWD office.**

**Application deadline: January 10, 2020**

*Red Lake Watershed District  
is an Equal Opportunity Employer*

## Red Lake Watershed District - Administrators Report

January 9, 2020

**Red River Watershed Management Board** – LeRoy and I will be attending the RRWMB meeting which will be held at 9:30 am on January 14<sup>th</sup> at the Marriott Hotel and Convention Center in Moorhead.

**37<sup>th</sup> Red River Basin Land and Water Institute Annual Conference** - LeRoy, Gene, Allan, Terry and I will be attending conference starting at 1:00 pm Tuesday January 14<sup>th</sup>, at the Delta Hotels Fargo and runs through 1:00 pm Thursday. I have included in your packet the brochure for the upcoming event.

**Minnesota Association of Watershed District Annual Meeting** – Just thought that I should share a photo of Allan, LeRoy, Gene and myself accepting the recognition plaque from MAWD on the 50-year anniversary for the establishment of the Red Lake Watershed District.



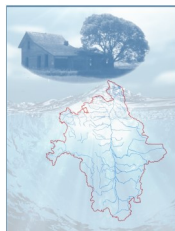
**IT renewal update** – Our IT contract with Marco will expire on March 30, 2020. Tammy and I are working on getting additional proposals together to share with the Board at an upcoming meeting. Tammy also been in contact with Budget Electronics concerning the purchase of TV's and other technology for the Board Room.

**MPCA Civic Engagement Meeting** – Tuesday January 7<sup>th</sup>, Corey attended an all-day MPCA brainstorming workshop with various LGU and State employees. This session was to get input from folks as to what worked and what didn't work in getting public participation for various Civic Engagement project.

**Pennington County Water Resource Advisory Committee** – Corey will be attending the Pennington County WRAC meeting at 9:00 am Monday January 13<sup>th</sup> at the Red Lake Watershed District Board Room.

**Red Lake River 1W1P** – RLR 1W1P Planning Workgroup will be meeting at 1:00 pm Thursday, January 16<sup>th</sup> at the Pennington SWCD Board Room to finalize our workplan for submittal to BWSR for approval.

# 37th Annual Red River Basin Land & Water International Summit Conference



“Nourished by Nature: Getting Back to Our Roots”

January 14-16, 2020 The Delta by Marriott, Fargo, ND

## WATER SUPPLY WORKSHOP - Tuesday, January 14 8:30 a.m. – 12:00 p.m.

- 8:30 am Welcome and Overview of Workshop, How can we be talking about flooding and drought at the same time & State of The Basin, Ted Preister, Executive Director RRBC
- 8:45 Minnesota Incorporates Lessons Learned to Update Drought Response, Minnesota DNR Climatology
- 9:15 Manitoba Provincial Planning Efforts, Manitoba Agriculture and Resource Development
- 9:30 Pembina Valley Water Coop (PVWC) is Leading Manitoba Drought Preparation, Greg Archibald, Executive Director PVWC
- 9:50 Break
- 10:10 Fargo and Moorhead Efforts, Troy Hall (Fargo) and Kris Knutson (Moorhead)
- 10:30 What Would the RRVWS Project mean to Residents, DuWayne DeKray, Executive Director Garrison Conservancy District
- 11:10 Break Outs
- 11:40 Regroup and Brief Discussions, Ted Preister, Executive Director RRBC
- 12:00 Adjourn: Lunch on your own

## 37th ANNUAL CONFERENCE BEGINS - Tuesday, January 14 - 1:00 p.m.

- 1:00 pm Welcome – **Mary Scherling**, RRBC Chair  
- NDSU ROTC Color Guard  
- Greetings from Fargo
- 1:15 - 2:00 **Keynote Speaker - Simon Baker**
- 2:00– 2:20 **Indigenous Voices in Water Governance - Minister Eileen Clarke, Minister of Indigenous and Northern Relations**
- 2:20- 2:50 Breaks and Exhibits
- 2:50– 3:45 Plenary Session - Jurisdictional Perspective on Agriculture and Water  
- **Commissioner Thom Petersen, Minnesota Department of Agriculture**  
- **Commissioner Doug Goehring, North Dakota Department of Agriculture**  
- **TBD, Manitoba Agriculture and Resource Development**

**SIMON BAKER** lives in Vancouver, his father is of the Squamish and Haida nations and his Mother is Cree. Simon is an avid Lacrosse player. He is also accomplished in martial arts and has a background in Pow Wow and Haida dancing. Simon is touring the world as the Host of the show "Native Planet", a series that travels to Indigenous cultures around the world and highlights their land, culture and the universal story of all indigenous people on the planet and is currently wrapping his third three season of the show.



## Tuesday, January 14 Continued

3:50- 4:45

### Plenary Session - Lightning Talks Success Stories

**Moderator Denys Volkov, Executive Director Association of Manitoba Municipalities**

- **Mustinka River Corridor Modeling - James Guler**, Moore Engineering
- **Community Stormwater Management - Shawn Gaddy**, AE2S
- **Dunnottar Filter Project - Armand Belanger** - Eastern Interlake CD
- **LaSalle Redboine Conservation District - Justin Reid** - LaSalle Redboine CD
- **Chubaty Water Retention - Ed Penner** - Seine Rat River CD

5 -7:30

**Social/Networking/Displays/Games**

## Wednesday, January 15

7:30 am

Breakfast Buffet

8:30 - 10:00

Plenary Session - Weather and Climate

- **Weather and Climate Observations - Greg Gust**, National Weather Service
- **Manitoba Weather Perspectives - Fisaha Unduche**, Manitoba Chief Flood Forecaster
- **Statewide Efforts to Prepare for Spring 2020 - Justin Messner**, ND Department of Emergency Services
- **Flooding is Flooding Isn't It? A look at the 2019 fall flood and more frequent, damage causing flood events – Tracy Halstengard**, Roseau River Watershed District

10:00-10:30

Breaks and Exhibits

### ROOM 1

#### Topic : Nutrient Reduction

Red River Basin Geology and its influence on nutrient mobility - Scott F. Korom, Barr Engineering Co. and North Dakota Soybean Council

Cold Climate BMP – Jason Vanrobaeys, Agriculture and Agrifood Manitoba

Red River Trend Analysis – Rochelle Nustad, USGS

### ROOM 2

#### Topic: Technology

Airborne Electromagnetic Surveys for Aquifers – Rex Honeyman, NDSWC

LiDAR in the Pembina Basin – Bill Howatt, PVCD

Nutrient Reduction in Water Bodies—Richard Groshens, IISD

### ROOM 3

#### Topic: Economics of Water Projects

Natural Resource Enhancements in Flood Damage Reduction Projects – Providing Multiple Benefits – Erik Jones HEI

Regulating to a Higher Standard: 1:500-year Flood Hazard Mapping in Saskatchewan- Joe Waln, Barr Engineering Co.

Valuation of Ecosystem Services - Hank Venema, Strategic Communications

## Wednesday, January 15 Continued

11:45-1:00	<p>Lunch</p> <p><b>Speakers: International Joint Commission; Priorities for the Joint Commission</b>  <b>Merrell-Ann Phare</b> – CN IJC Commissioner  <b>Robert Sission</b> – US IJC Commissioner  <b>Lance Yohe</b> – US IJC Commissioner</p>
1:15- 2:30	<p>Basin Student Presentations</p> <ol style="list-style-type: none"> <li>1. <b>Drainage Water Management Impact on Water Quality in the Red River Basin</b> - NDSU: Kristen Almen</li> <li>2. <b>Macro-scale Grid-based Hydrologic Modeling and Drought Identification in the Red River of the North Basin Manitoba</b> - NDSU: Mohammad Hadi Bazrkar,</li> <li>3. <b>Soaking Up the Unknown in Minnesota’s Waters - Taking a Closer Look at Minnesota’s Freshwater Sponges</b> – U of M Crookston: Michaela Lano, Trevor Long and Riley Thompson</li> <li>4. <b>Netley Marsh Renewal, Seed bank on the Red River Bottom.</b> University of Manitoba - Chris Adams</li> <li>5. <b>Roles of Surface Depressions in Hydrologic Processes of the Devils Lake Watershed</b> – NDSU: Ning Wang, Xuefeng Chu</li> </ol>
2:30 - 3:00	Break/Exhibits
3:00- 4:00	<p>Plenary Session- “Cloudbursts”- brief updates</p> <ul style="list-style-type: none"> <li>- <b>Models, Models, Models Equals Money, Money, Money: Why, When Where and What Type is Really Needed?</b> - Zach Herrmann, Houston Engineering</li> <li>- <b>City of Grafton Flood Risk Reduction</b> - Kurt Lysne, Moore Engineering</li> <li>- <b>Manitoba Conservation Watersheds Update</b> - Sean Goertzen</li> <li>- <b>Water Supply Workshop Overview</b> - Greg Archibald, PVWC</li> </ul>
4:00-4:45	<p><b>Tile Drainage Report</b> - Ted Preister, RRBC</p> <p><b>New Drainage Legislation– Perry Stonehouse</b>, Director of Drainage and Water Rights Licensing in Manitoba Conservation and Climate</p>
5:30 pm	Social and Exhibits and Silent Auction
6:30 pm	<p>Banquet</p> <p><b>Consulate Address</b> - Eric Walsh, Director General, North American Strategy at Global Affairs Canada</p> <p><b>Consulate Address</b> - Anthony Paglia, Consul, U.S. Consulate Winnipeg</p> <ul style="list-style-type: none"> <li>- Leadership Award</li> <li>- Silent Auction Winners</li> </ul> <p>Sponsor - Consulate General of Canada</p>

*This is a DRAFT AGENDA – Check the RRBC website for agenda updates and registration information and to get the conference App*

**Thursday, January 16**

7:00 am	Breakfast Buffett
8:00 am	Annual Meeting
8:30-10:00	Plenary Session <ul style="list-style-type: none"> <li>- <b>Long Term Flood Solutions Update - Matt Metzger</b>, Barr Engineering &amp; <b>Ted Preister</b></li> <li>- <b>Regional Conservation Partnership Program - Keith Weston</b>, Red River Retention Authority</li> <li>- <b>One Watershed One Plan - Moriya Rufer</b> Houston Engineering Inc. &amp; <b>Nicole Bernd</b> West Polk SWCD</li> <li>- <b>Shortfoot Creek RCPP - Pat Downs</b>, Moore Engineering</li> <li>- <b>FM Diversion Project - Joel Paulsen</b>, Executive Director, FM Area Diversion Project</li> </ul>
10 - 10:30	Break
10:30-11:30	Hot Topics <ul style="list-style-type: none"> <li>- <b>ND Oil Spill Response – Karl Rockman</b>, ND Department of Environmental Quality</li> <li>- <b>Winnipeg North End Treatment Plant -</b></li> <li>- <b>Large-scale fish movement patterns observed in the Red River - Eva Enders</b>, Fisheries and Oceans Canada</li> </ul>
11:30 - 12	<b>IJC Update and Public Meeting</b>
12:00	Lunch <ul style="list-style-type: none"> <li>- Conference Wrap up</li> </ul>

**Conference Sponsors:****Platinum: Houston Engineering Inc. and Moore Engineering Inc.****Gold: Barr Engineering, Happy Harry's Bottle Shops and Walmart****Silver: FM Area Diversion Project, HDR Engineering, KGS Group, Manitoba Pork and WSN Engineering**



## DRAFT AGENDA

International Red River Board

Delta by Marriot – 1635 42<sup>nd</sup> Street SW - Fargo, ND – 1-855-516-1090

Conference Call: (877)336-1839; ACCESS CODE: 2989312# & SECURITY CODE: 1234#

Webinar link: <https://usace.webex.com/meet/rebecca.s.soileau>

Meeting #2020-1

Thursday, January 16, 2020

### IRRB Public Meeting/Presentation to RRBC

- 11:30 a.m. 1. IJC Luncheon Presentation  
2. Luncheon Presentation and Q/A Discussion with Attendees (IJC / IRRB)

**1:00 p.m. Break and Board Meeting Set up**

### IRR Board Meeting

- 2:00 p.m. **1. Introduction and Opening Remarks (COL. K. Jansen / M. Renouf)**
- 2:10 p.m. **2. Approval of Agenda**
- 2:20 p.m. **3. Minutes of Previous IRRB Meetings**  
3.1 Approval of Minutes - #2019-2  
3.2 Actions Items not Otherwise Addressed on the Agenda
- 2:45 p.m. **4. Strategic Goal 2. Water Quality**  
4.1 Nutrient Management Strategy and Objectives (Nicole Armstrong/Jim Ziegler)  
4.1.1 Board Recommendation of Nutrient Objectives and Target Loads to the IJC  
4.1.2 MN Municipalities Letter to the Board and IJC
- 3:00 p.m. 4.2 Compliance with Water Quality Objectives at the International Boundary (Paul Klawunn)
- 3:15 p.m. 4.3 IWI Trending Project (R. Nustad)
- 3:45 p.m. **5. Strategic Goal 1. Flood Preparedness and Mitigation**  
5.1 Hydrologic Conditions and Spring Runoff Forecasts (Mark Lee/Gregg Wiche/Steve Robinson)  
5.2 Lower Pembina Task Team Update (T. Preister)
- 4:00 p.m. **\*\* Refreshment Break & Conversation\*\***
- 4:15 p.m. **6. Strategic Goal 3. Aquatic Ecosystem Health**  
6.1 Red River Telemetry Study (Patricia Ramlal)  
6.1.1 IWI Proposal for Extension Granted
- 5:00 p.m. **\*\* Dinner – On Your Own/ Coordinate\*\***



**Friday, January 17, 2020**

Webinar link: <https://usace.webex.com/meet/rebecca.s.soileau>

**8:00 a.m. 7. Strategic Goal 4. Water Quantity**

- 7.1 Assessment and Implementation of Minimum Flow Criteria for the Red River at the International Boundary (IRRB/COH/Mark Lee)
- 7.2 Drought Planning, Monitoring and Preparedness (COH/AEC)
  - 7.2.1 IWI proposal for low flow frequency modeling (COH/USGS).

**9:00 a.m. 8.0 Strategic Goal 5. Outreach and Engagement**

- 8.1 Public outreach & liaison activities with key stakeholders, IJC, RRBC and others
- 8.2 IJC Website training and web maintenance
- 8.3 Update IRRB Pamphlet and Poster

**9:30 a.m. 9. Board Business**

- 9.1 IRRB Work Plan
- 9.2 Feedback from Fall 2019 IJC Appearance in Ottawa (Co-Chairs/Commissioners)
- 9.3 Updates for Spring 2020 IJC Appearance & Annual Report in Washington D.C. (Girma Sahlu)
- 9.4 Review of IRRB Mandate

**10:00 a.m. \*\* Break and Conversations\*\***

**10:15 a.m. 10. Other Business - Basin Activities, Issues, and Developments for Discussion**

- 10.1 Zebra Mussels & Other Invasive Species
- 10.2 RRBC
- 10.3 Other Business

**10:45 a.m. 11. Reports from Jurisdictions**

- 11.1 Canada
  - Environment and Climate Change Canada
  - Agriculture and Agri-Food Canada
  - Department of Fisheries and Oceans
- 11.2 Manitoba
  - Manitoba Infrastructure and Transportation
  - Manitoba Conservation and Water Stewardship
- 11.3 United States
  - USGS
  - USACE
  - US EPA
  - US FWS
- 11.4 North Dakota
  - North Dakota State Water Commission
  - North Dakota Department of Health
- 11.5 Minnesota
  - Minnesota Pollution Control Agency
  - Minnesota Department of Natural Resources

**11:45 a.m. 12. Date and Location of Next Meeting (*Late Summer 2020 in the US*)**

**12:00 p.m. 13. Adjournment**